

# REAL ESTATE ASSESSMENT APPEAL APPLICATION - COMMERCIAL

## Parcel Information

Map#: \_\_\_\_\_

Account#: \_\_\_\_\_

Property Address: \_\_\_\_\_

## Owner Information

Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

I hereby certify the facts contained herein and attached are true and correct to the best of my knowledge and belief.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Daytime Phone Numbers:      Work: (\_\_\_\_)\_\_\_\_\_      Home: (\_\_\_\_)\_\_\_\_\_

**NOTE:** If you are not the property owner, you must file a *Letter of Authorization* signed by the owner. Signatures must be notarized or must appear on the property owner's letterhead. If you have questions please call (276) 403-5336.

Please provide the following information about your property:

Property Description

Style of building (1, 2, or 3 story, etc.): \_\_\_\_\_

Property use: (office, apartments, retail, warehouse, etc.): \_\_\_\_\_

Year built: \_\_\_\_\_

Central air conditioning: Yes \_\_\_\_\_ No \_\_\_\_\_

Heating type (specify): \_\_\_\_\_

Does building have a sprinkler system: Yes \_\_\_\_\_ No \_\_\_\_\_

Overall condition: Good \_\_\_\_\_ Average \_\_\_\_\_ Poor \_\_\_\_\_

Other features:

\_\_\_\_\_

List the cost, year completed, and description for additions or remodeling since you purchased this property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Appeal

(check all that apply)

\_\_\_\_\_ Overvaluation \_\_\_\_\_ Undervaluation

\_\_\_\_\_ Incorrect property description data \_\_\_\_\_ Other

\_\_\_\_\_ Not uniform with similar properties

Provide a brief explanation for items checked above:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Market Information

Did you purchase your property within the last four years? If so, list the date and sale price:

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Is your property now listed for sale, or has it been listed within the last four years? If so, at what price and how long was/has it been on the market?

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Has your property been professionally appraised (for refinancing, an equity loan, a relocation, to obtain a loan for purchase, etc.) within the last four years? If so, list the final appraised value, date of appraisal, and include a copy of the completed appraisal form.

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What was the 2004-year end net operating income before taxes for this property?

Please provide a 2004 income and expense statement for this property along with this application.

Based on the information that you have supplied herein, what do you consider the fair market value of this property as of January 1, 2005, to be?

\$ \_\_\_\_\_

## Comparables

Provide information for properties you feel are comparable to your property and support your position. Attach additional documentation as necessary.

Comparable #1:

Map#: \_\_\_\_\_

Account#: \_\_\_\_\_

Property Address: \_\_\_\_\_

Owner name: \_\_\_\_\_

Assessed Value: Land - \_\_\_\_\_ Improvements - \_\_\_\_\_ Total = \_\_\_\_\_

State how this property supports your appeal:

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Comparable #2:

Map#: \_\_\_\_\_

Account#: \_\_\_\_\_

Property Address: \_\_\_\_\_

Owner name: \_\_\_\_\_

Assessed Value: Land - \_\_\_\_\_ Improvements - \_\_\_\_\_ Total = \_\_\_\_\_

State how this property supports your appeal:

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Comparable #3:

Map#: \_\_\_\_\_

Account#: \_\_\_\_\_

Property Address: \_\_\_\_\_

Owner name: \_\_\_\_\_

Assessed Value: Land - \_\_\_\_\_ Improvements - \_\_\_\_\_ Total = \_\_\_\_\_

State how this property supports your appeal:

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